

Lake Yale Retreat Planning Report 7- July and Aug. 2002

Present
Jacqueline
Alicia
Carlene
Marlene

The Entertainment, Decorations, Hospitality, Greeters, Meditation and Clean-up Committees did not have any pressing concerns at this time.

Program Alicia and committee are working on draft instructions for workshop leaders. Draft to be reviewed by other retreat planners and then prepared for placement in workshop rooms.
Alicia only needs 3 more people to volunteer for skit

No further action is being taken on 2nd speaker until issue of room possibilities is resolved.

Registration Back to school sales are on now. Elaine and Jacqueline to buy supplies ASAP and have them ready for packet stuffing party in September.
Beside standard packet items, could we put in a menu sheet so that participants will know what to expect?

Boutique Jacqueline is being inundated with boutique items. She will have to find out if rack truck(s) or other vehicles can stop by her house and transport items her car can't fit.

Members to be encouraged to bring paper and plastic bags to accommodate boutique shopping. Hangers not needed. We have plenty.

Joann to be directed to get dollar bills to make change at start of sales.

Fundraising Alicia is preparing a list of possible items for baskets. This list is not exclusive but will spark ideas. The list will urge people not to include food items,
non-conference approved items and religious items This sheet will be reviewed by other planning committee members. After finalization, Carlene will blast list out and give a copy to Dee for September New Beginnings.

CONCERNS TO BE RAISED WITH LAKE YALE

Directions for attendees if hurricane or tornado strikes during weekend

Cost for projector and screen to be used for workshop, if needed.

8/3/22

Present
Elaine

Carlene
Debi
Marlene
Joanne
Alicia
Christie
Jacqueline

Biggest development- commuters are permitted

Between now and 8/13 Intergroup:

Carlene and Elaine to tweak registration flier to reflect fact that Saturday only commuters are permitted for a fee of \$55.00, meals included. Also details about RV accommodations per person will be included. This revision is to be reviewed by Jacqueline, Debi and Alicia

Baskets for fundraising at retreat are to be talked up at meetings and group members are to figure out logistics for face-to-face, phone and zoom meetings for collecting items and or money for baskets.

8/17 Wednesday 7:30 planning meeting

8/30 Tuesday 8PM planning meeting

In September:

9/9 cut-off for commuters to register.

9/15 Alicia to have finalized retreat schedule prepared and sent to reviewers.

9/15 Elaine and Alicia are to prepare a canvass letter to recruit 2nd speaker and that person is urged to be present for all Friday and Saturday sessions.

9/28 Deadline for refund on cancellations.

9/28 Lake Yale to be given room assignments and count of commuters

In October

10/14 Final payment due

10/28-10/30 Retreat

Pending issues at this time:

Dates for planning meetings in September and October

Obtaining lanyards and pens for registration packets to go along with the 90 manila envelopes and notebooks that have been purchased

Two more people for the skit

Someone to run the sound system

Someone (preferably 2 people) to purchase fruit and water for hospitality

Someone to head fundraising. Jan will be asked by Christie

Clean-up will be requested by everyone to see that wherever they are at closing of retreat is clean and neat

Yours in service
Jacqueline